

Neuropathology: Research Assistant – Liaison

A little about us:

The Lieber Institute for Brain Development (LIBD) was conceived from the realization that a new approach is needed to fully exploit the unprecedented opportunities to accomplish the critical goal of helping affected individuals and their families. The LIBD aims to transform the research landscape in two ways: by providing new tools for scientific discovery and by developing new collaborative approaches to achieve our ambitious mission.

The mission of the Lieber Institute for Brain Development is to translate the understanding of basic genetic and molecular mechanisms of schizophrenia and related developmental brain disorders into clinical advances that change the lives of affected individuals.

Job Summary:

The Research Assistant will work within our Neuropathology department. The primary responsibility will be working with the diagnostic team in medical records management, including the acquisition and curation of medical records, correspondence between Lieber Institute, the Medical Examiner's Office, and prior treatment facilities. Additional responsibilities include collecting postmortem specimens for clinical research.

Overview of Duties:

1. Managing records from the Medical Examiner's Office while requesting or providing additional information as needed
2. Management of medical records within LIBD
3. Establishing rapport and strong partnership with the Medical Examiner's Office and prior treatment facilities
4. Preparing initial psychological analysis based on prior treatment records
5. Collecting post mortem brain specimens and preparing for research

Qualifications:

Required- Bachelor's degree in Biology or related field

Preferred- Previous experience in the medical field

Professional Requirements:

- Comfortable working with and collecting postmortem specimens directly from human cadavers
- Ability to work tactfully with varying personalities
- Able to maintain accurate electronic records
- Keen attention to detail and accuracy
- Able to manage time effectively
- Ability to effectively communicate: written and oral communication
- Must work well under pressure
- Must be a problem-solver; skilled at providing multiple creative solutions to potential or existing problems
- Must have reliable personal transportation

To Apply:

Interested applicants should submit their resume and cover letter to: jobs@libd.org with the subject line "Research Assistant – Liaison"

EEOC Statement:

The Lieber Institute for Brain Development is proudly an equal employment opportunity and equal professional advancement employer. Employment decisions at the Lieber Institute for Brain Development are based on merit, qualifications, and abilities. It is our policy that the Lieber Institute does not discriminate in employment opportunities on the basis of race, religion, color, sex, age, marital status, national origin or ancestry, citizenship, physical or mental disability, sexual preference/orientation or veteran status with regard to any position or employment for which the applicant or employee is qualified.